

Date:29/09/2020  
Place: Hyderabad

To  
The Secretary  
Bombay Stock Exchange Ltd,  
1" Floor, New Trading Ring Rotunda Building,  
P J Towers Dalal Street,  
Fort MUMBAT-400001.

SCRIP CODE: 524564 | INE052E01015

Sub: Proceedings of the 29<sup>th</sup> Annual General Meeting of Gayatri Bioorganics Limited held on 29<sup>th</sup> September 2020 pursuant to Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

The 29<sup>th</sup> Annual General Meeting of Gayatri Bioorganics Limited commenced at 3.00 p.m on Tuesday 29<sup>th</sup> September 2020, through Video Conferencing (VC) / Other Audio Visual Means (OVAM) in compliance with applicable provisions of the Companies Act, 2013 read with the Circulars of Ministry of Corporate Affairs (MCA) and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations").

No of Shareholders on Cut Off date is 21,119

No of Members attended through VC: 38

The proceedings of the Meeting is given hereunder

The Chairman introduced his colleagues on the Board and Senior Executives who were present at the meeting through VC. He further informed that Mr. N G Rao, partner N G RAO & ASSOCIATES, the Statutory Auditors of the Company and Mr. Y. Koteswara Rao Practicing Company Secretary the secretariat Auditors of the Company are also present at this AGM through VC. Mr. S V Krishna Reddy, the Scrutinizer for the meeting, also attended the meeting through VC.

Sri T.V. Sandeep Kumar Reddy, Chairman of the Board occupied the chair and welcomed the Members. As requisite quorum was present through video conference, the Chairman called the Meeting to order. Since the meeting is conducted through video conference, Mr. P. V Narayana Rao, Independent Director and Chairman of the Audit Committee was appointed as the Vice Chairman for the purpose of the Meeting, to facilitate smooth functioning of the meeting, in case of any technical issues during the meeting.

With the permission of the members, the Notice convening the 29th Annual General Meeting was taken as read. As there were no qualifications in the Auditors' Report, the same was also taken as

Regd. & Corp. Office :

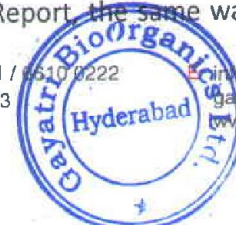
**Gayatri Bioorganics Limited**, B1, 1st Floor, 6-3-1090, TSR Towers,  
Rai Bhavan Road, Somajiguda, Hyderabad 500 082, Telangana

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The Chairman requested Smt. Sneha Murlimanohar Bangad, The Company Secretary to inform about the facility of "Remote-e-voting" provided to the Members and other related matters. "

Smt. Sneha Murlimanohar Bangad, Company Secretary informed that

"In view of the COVID-19 pandemic, social distancing is a norm to be followed and as per the Circulars issued by MCA and SEBI this AGM is being held through video conference. The facility for joining this meeting through video conference or other audio-visual means has been made available for the members on a first-come-first serve basis.

As the AGM is being held through video conference, the facility for appointment of proxies by the members is not applicable.

The Company has received requests from a few members to register them as speakers at the meeting. Accordingly, the floor will be open for these members to express their views and ask questions once the Chairman opens the floor for questions and answers.

The Company had provided the facility to cast the votes electronically on all resolutions set forth in the Notice.

Members who have not yet cast their votes electronically and who are participating in this meeting will have an opportunity to cast their votes during the meeting through the e-voting system provided by Central Depository Services (India) Limited (CDSL).

The Member(s) who have exercised their right to vote through Remote e-voting and who are present at this AGM may participate in this meeting. However, they shall not be allowed to vote again.

The results of the voting will be declared and the same along the Scrutinizer's Report will be uploaded on the website of the Company and website of NSDL and CDSL within forty-eight hours of the conclusion of the AGM."

Thereafter the Chairman delivered his speech. Then the chairman took up the items of business proposed to be passed as per the notice of Annual General Meeting.

#### ORDINARY BUSINESS

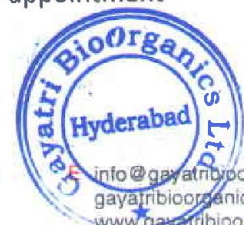
1. To receive, consider and adopt the Audited Standalone Financial Statements of the Company for the financial year ended 31<sup>st</sup> March, 2020 and the Reports of the Board of Directors and Auditors thereon; and (Ordinary Resolution)
2. Re-appoint a Director in place of Shri. T. V. Sandeep Kumar Reddy, who retires by rotation at this Annual General Meeting and being eligible, offers himself for re-appointment

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SPECIAL BUSINESS:

1. Regularization of Appointment of Sri Murali Vittala (DIN: 08688453) as an Independent Non Executive Director
2. Re-Appointment of Sri C. V. Rayudu (DIN: 03536579) as a WholeTime Director

As per the details contained in the website of Central Depository Services (India) Limited (CDSL) 4 members registered themselves as speakers at the AGM.

The Chairman invited the Members to seek clarifications, if any, and offer their comments. Smt. Sneha Murlimanohar Bangad, Company Secretary, briefed the members about the time given for each member and the formalities relating to the raising of queries by the shareholders. With the permission of the Chairperson, the Company Secretary requested the moderator to facilitate the shareholders to speak or seek clarifications in the sequence of their registration. Some of the shareholders who registered themselves as speakers raised questions and sought clarifications.

Mr. T. V. Sandeep Kumar Reddy, Chairman, and C. V. Rayudu, Whole time Director, suitably replied the questions raised by the members of the Company.

The Chairman stated that the insta poll is open for 15 minutes from now and the Members who have not yet cast their votes electronically may now cast their votes. He further stated that the results of the voting will be displayed on the website of the Company and NSDL & CDSL and also communicated to the Stock Exchanges.

The Meeting concluded with a vote of thanks to the Chair.

Thanking you,  
Yours Faithfully

For Gayatri Bioorganics Limited

*C. V. Rayudu*  
C. V. Rayudu  
Whole Time Director  
DIN: 03536579

